



**Economic Development Committee Meeting
Town of Bridgeville
Agenda Minutes
Wednesday, January 31, 2018 3:00 p.m.
Town Hall Meeting Room**

- I. **Attending:** Richard Grinnell, Lawrence Tassone, James Speegle, Sue Grenier, and Harris Mager.
Absent: Jeff Tull, Bob Lewis, Jane Houtman, Brenda Rambo, Deborah Brown and Charles Smith.
- II. **Approval of Minutes:** The minutes from the December 20, 2017 meeting were approved.
- III. **EDC Financials**
 - A. Review of Annual Budget: Richard discussed the budget with the committee.
- IV. **Old Business**
 - A. **Fabulous Friday events**
 - a. **Food:** Jane Houtman was not present
 - b. **Music:** Richard discussed contacting Jeff Tull and to start booking music. The Committee discussed different bands to book and prices.
 - c. **Vendors:** Richard discussed contacting vendors in regards to the 2018 dates.
 - B. **Vibrancy and Façade Grants**
 - a. **Purpose Statement (What is the EDC trying to accomplish):** The Committee discussed the purpose and decided that it is to revitalize Main Street and Market Street.
 - b. **Audience(s) (What locations and participants are targeted):** The Committee discussed which locations and participants they want to target. They decided Market Street and Main Street is their prime target.
 - c. **Type (What specific projects are allowed):** The Committee discussed different types of Grants and Façade Grants that would enhance the appearance of their properties. They also discussed types of grants regarding residential homes versus businesses.
 - d. **Amount (what is the limit and match amount):** The Committee discussed multiple limit and match amounts. The Committee decided that the amounts would be determined on what kind of grant was being given.
 - e. **Timing (What are the start and complete dates):** The Committee discussed timing and determined that it may be too early to decide the timing.

C. Town sign Replacement on Hwy 13

The Committee discussed creating new Rt. 13 signs with the new Branding and color schemes. Richard stated that he would speak with Town Manager, Jesse Savage about designing and getting an estimate for new signs.

D. Main Street Conference

Richard stated that Deborah Brown has signed up but does not know if Jane Houtman has yet or not for the Main Street Conference in March.

E. Downtown Roadmap

a. Meistertask Class Feedback

Richard stated that at the Class they told him there was no training to it and that the Class was just a status meeting. The Committee discussed finding a nearby Town that uses the Meistertask and possibly suggesting doing a class with them. The Committee discussed who would be updating the Meistertask and keeping it up to date.

V. New Business

None

VI. **Committee Members Comments:**

Richard discussed with the Committee about asking the Town to hire a part-time EDC employee.

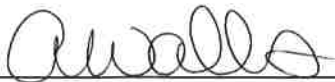
The Committee discussed soliciting for new members and establishing subcommittees

VII. **Adjournment:**

The meeting was adjourned at 04:13 PM.

Next Meeting: Wednesday, February 21, 2018 at 3:00 pm at Town Hall.

Respectfully submitted,



Ashley Walls, Transcriptionist